

Millstadt District Library Board Minutes

Place: Village Meeting Room

115 West Laurel St., Millstadt, IL 62260

Date: 4/10/24

Time: 6:00 pm

1) Call to Order

The meeting was called to order by President Traci Juhas. Those physically in attendance were Traci Juhas, Roxy Jenkins, Ben Steppig, Bob Englebretson, and Heather Erwin. Janice Seidlitz and Director Nichole Lauko were absent.

2) Appearances & Correspondence

Invitation for the Law Day Breakfast

3) Review and Approval of Secretary's Report

Heather Erwin made a motion to approve all minutes as read, with a spelling change. Patti French seconded the motion and the motion carried.

4) Review and Approval of Treasurer's Report

Traci Juhas read the Treasurer's Report. The report will be filed for audit.

5) Librarian's Report w/ Summary of Statistics Report for the Current Year

Total bills presented were \$3,224.60. An itemized list of the monthly library statistics included: 174 hours open; 814 Adult Items; 59 Youth Items; 1284 Total Circulation; 5.2 items checked out per hour; 203 requested items and 660 loaned items. There were 108 computer users; 1086 in attendance; and 262 e-books. The following is a list of hours worked by the library staff: Nichole 160, Megan 86, Emma 91.25, and Maren 82.75.

Patti French made a motion to allow Nichole to reserve \$500 from a donation for the Summer Reading Program and allow Janice Seidlitz and Heather Erwin to work the extra \$2,500 into the bank account for the New Building to be discussed at the next meeting when everyone is present. Heather Erwin seconded the motion and the motion carried.

6) New Business

Internet outages were discussed. Lazerware questions tabled until next month.

7) Building Committee

8) Fundraising Committee

The painting sale deadline has been pushed back to allow more ticket sales. Musicians have been found for the Gala. There is talk of moving the Gala date due to other scheduled events in town.

9) Old Business

10) Upcoming Business

Discuss option A or B on sending books to system for cataloging.

11) Citizen's Comment

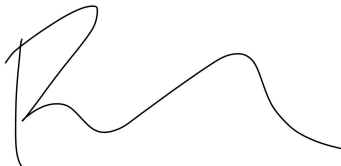
12) Executive Session

13) Meeting Adjourned

There being no further business, the meeting was adjourned by President Traci Juhas.

Respectfully submitted.

Roxy Jenkins

A handwritten signature in black ink, appearing to be 'R. Jenkins', with a stylized, flowing script.