

Millstadt District Library Board Minutes

Place: Village Meeting Room

115 West Laurel St., Millstadt, IL 62260

Date: 9/11/24

Time: 6:00 pm

1) Call to Order

The meeting was called to order by Bob Englebretson, filling in for President Traci Juhas. Those physically in attendance were Bob Englebretson, Roxy Jenkins, Ben Steppig, Patti French, Janice Seidlitz and Director Nichole Lauko. Traci Juhas were absent. A vote was unanimously approved to join Heather Erwin by phone.

2) Appearances & Correspondence

St. James solicited a request for a non-resident card for the school auction. It was unanimously approved.

3) Review and Approval of Secretary's Report

The minutes were approved as read to be filed.

4) Review and Approval of Treasurer's Report

Janice Seidlitz read the Treasurer's Report. The report will be filed for audit with update of maturity dates on CDs.

5) Librarian's Report w/ Summary of Statistics Report for the Current Year

Total bills presented were \$7,528.32. An itemized list of the monthly library statistics included: 186 hours open; 1080 Adult Items; 108 Youth Items; 1710 Total Circulation; 6.4 items checked out per hour; 813 requested items and 307 loaned items. There were 132 computer users; 1349 in attendance; and 286 e-books. The following is a list of hours worked by the library staff: Nichole 160, Megan 92.25, Emma 64, and Maren 94.25.

Roxy Jenkins made the motion to pay the bills and add \$9,000 to the payroll. Ben Steppig seconded the motion and the motion carried.

6) New Business

The Ordinance No. 2024-1 for 2024-2025 Budget was unanimously approved by vote.

7) Building Committee

8) Fundraising Committee

9) Old Business

10) Upcoming Business for October

- Board Members can start circulating petitions
- Finalize Library Holiday Hours

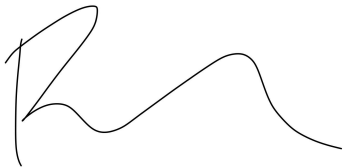
11) Citizen's Comment

12) Meeting Adjourned

There being no further business, the meeting was adjourned by Bob Englebretson.

Respectfully submitted.

Roxy Jenkins

A handwritten signature in black ink, appearing to be the name 'Roxy Jenkins'. The signature is stylized, starting with a large, looped 'R' followed by a series of connected, wavy lines that end in a small hook.