

Millstadt District Library Board Minutes

Place: Village Meeting Room

115 West Laurel St., Millstadt, IL 62260

Date: 8/14/24

Time: 6:00 pm

1) Call to Order

The meeting was called to order by President Traci Juhas. Those physically in attendance were Traci Juhas, Roxy Jenkins, Ben Steppig, Bob Englebretson, Heather Erwin, Patti French, Janice Seidlitz and Director Nichole Lauko.

2) Appearances & Correspondence

3) Review and Approval of Secretary's Report

Heather Erwin made a motion to approve all minutes as read with the changes. Patti French seconded the motion and the motion carried.

4) Review and Approval of Treasurer's Report

Janice Seidlitz read the Treasurer's Report. The report will be filed for audit with update of maturity dates on CDs.

5) Librarian's Report w/ Summary of Statistics Report for the Current Year

Total bills presented were \$1,657.80. An itemized list of the monthly library statistics included: 184 hours open; 1347 Adult Items; 138 Youth Items; 2142 Total Circulation; 8.5 items checked out per hour; 901 requested items and 206 loaned items. There were 97 computer users; 1614 in attendance; and 292 e-books. The following is a list of hours worked by the library staff: Nichole 160, Megan 96.5, Emma 84, and Maren 79.

Heather Erwin made the motion to pay the bills and add \$9,000 to the payroll. Ben Steppig seconded the motion and the motion carried.

6) New Business

Roxy Jenkins made a motion to approve the Millstadt Library District Budget Fiscal Year July 1, 2024 - June 30, 2025 with adjustments to Salary and Other Materials. Patti French seconded the motion and it carried.

7) Building Committee

8) Fundraising Committee

9) Old Business

10) Upcoming Business

- IPLAR
- Finalize Yearly Budget and Levy
- Board Members can pick up reelection packets

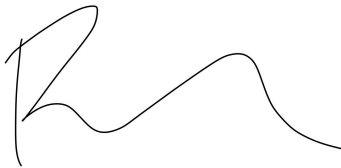
11) Citizen's Comment

12) Meeting Adjourned

There being no further business, the meeting was adjourned by President Traci Juhas.

Respectfully submitted.

Roxy Jenkins

A handwritten signature in black ink, appearing to be the name 'Roxy Jenkins'. The signature is stylized, starting with a large 'R' and ending with a long, sweeping tail.