

Millstadt District Library Board Minutes

Place: Village Meeting Room

115 West Laurel St., Millstadt, IL 62260

Date: 7/8/24

Time: 6:00 pm

1) Call to Order

The meeting was called to order by President Traci Juhas. Those physically in attendance were Traci Juhas, Ben Steppig, Bob Englebretson, Heather Erwin, and Director Nichole Lauko. Patti French, Janice Seidlitz, and Roxy Jenkins were absent.

2) Appearances & Correspondence

Letter from Jay C Hoffman about the Veterans Property Tax Relief Reimbursement Pilot Program 2024 success

3) Review and Approval of Secretary's Report

Heather Erwin made a motion to approve all minutes as read. Bob Englebretson seconded the motion and the motion carried.

4) Review and Approval of Treasurer's Report

The board read through the Treasurer's Report. The report will be filed for audit with an update to June's report due to a missing zero.

5) Librarian's Report w/ Summary of Statistics Report for the Current Year

Total bills presented were \$2475.43. An itemized list of the monthly library statistics included: 172 hours open; 1296 Adult Items; 122 Youth Items; 2014 Total Circulation; 8.9 items checked out per hour; 163 requested items and 798 loaned items. There were 86 computer users; 1448 in attendance; and 296 e-books. The following is a list of hours worked by the library staff: Nichole 160, Megan 92.5, Emma 78.75, and Maren 93.5.

Bob Englebretson made the motion to pay the bills and add \$9,000 to the payroll. Heather Erwin seconded the motion and the motion carried.

6) New Business

7) Building Committee

8) Fundraising Committee

A suggestion was made by Ben Steppig to have a banner made for the upcoming 60th Celebration to have on the side of the Tiny Library. Heather Erwin suggested to park the Tiny Library at Central Bank.

9) Compensation Committee

10) Old Business

11) Upcoming Business

-IPLAR

12) IPLAR Deadline beginning of August

13) Citizen's Comment

15) Meeting Adjourned

There being no further business, the meeting was adjourned by President Traci Juhas.

Respectfully submitted.

Nichole Lauko