The Millstadt Library does not and cannot control the information content available through the Internet. The Library urges patrons to be informed consumers and to carefully evaluate information obtained via the Internet. This Library is not responsible for damages, indirect or direct, arising from a patron’s use of Internet resources. Patrons have the right to confidentiality and privacy to the extent possible given certain constraints.

This Library has developed certain procedures to assist staff and patrons in the use of electronic information resources. These procedures include (but are not necessarily limited to) the following:

• Time limits for access to allow use of resources by the maximum number of Library patrons.

- Each patron is allotted **one hour** of continued use, **two hours** per day. They must sign in at the

 Circulation Desk. Should they require more time, please speak to a Librarian.

• Cost recovery for printouts using the Library’s computer equipment.

- The patron is responsible for each page printed, **$.10 for Black and White; $.25 for Color**

• Priority usage for accessing the Library’s online catalog.

• Specific instructions for downloading including compliance with virus protection measures.

- If you are unsure as to whether the information you wish to download is safe, ask a Librarian.

**These are public computers and information security cannot be guaranteed.**

The Millstadt Library requires that patrons using the Internet do so within the guidelines of acceptable use. The following activities are unacceptable:

• Use of electronic information networks for any purpose which results in the harassment of

other users.

• Destruction of, damage to, or unauthorized alteration of the Library’s computer equipment software or network security procedures.

• Use of electronic information networks in any way which violates a Federal or State law.

• Unauthorized duplication of copy-protected software or violation of software license agreements.

• Violation of system security.

• Behaving in a manner that is disruptive to other users, including but not limited to overuse of computer equipment which serves to deny access to other users.

• Use of Library access to operate or manage a personal business.

*A registration and use agreement form must be completed prior to initial usage. Breach of Policy Violation of any aspect of this policy may result in the loss of Library privileges.*

**USERS 16 AND UNDER**

The Millstadt Library supports the right of all patrons to access information and will not deny access to electronic information based on age. This Library recognizes that the Internet may contain material that is inappropriate for children. Parents are expected to monitor and supervise their children’s use of the Internet. **Library staff are unable to monitor children’s use.** Parents are encouraged to discuss issues of appropriate use and electronic safety with their children.

**INTERNET USE AGREEMENT**

As the parent or guardian of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ I give permission for my child to use the Internet and computer(s) at the Millstadt Library, with the understanding that I am responsible for monitoring my child’s appropriate use of this service, and that I am responsible for any damage that may occur, and that I have read, understand, and agree to the above statements.

Parent or Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name (please print)

First\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Last \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**First Registration and User Agreement**

I have read the policies concerning the use of the Millstadt Library’s Internet and computer access and agree to abide by the policies. I agree to pay any repair or replacement costs of equipment or software damaged by myself or by minors for whom I am responsible.

I understand that copyright laws restrict duplication of copyrighted software, and I will follow all copyright laws. I understand that if I fail to abide by the Millstadt Library’s Internet policies, I will lose eligibility for use of this service.

I understand and acknowledge that the Internet contains material of a controversial nature including pornography, obscenity, inflammatory, or dangerous material, and that the Millstadt Library has no control over the Internet. Be aware that there are no guards or shields on these computers.

The use of the internet services is a privilege and not a right. The Millstadt Library reserves the right to cancel this privilege in the event of inappropriate use or violation of this Policy.

The Millstadt Library is committed to provide error free access to Internet content but it cannot be held liable for lost, damaged, or unavailable information due to technical, or other difficulties.

The user agrees to indemnify and hold harmless the Millstadt Library, the members of the Board of Trustees, its employees and agents from any claim, demand, liability, cause or action, suit, judgment, or expense (including attorney fees) arising out of a breach of this agreement.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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